

INDIAN AVIATION ACADEMY

NIAMAR Society

Vasant Kunj, NEW DELHI-110070

Ref.No. IAA/Store/Misc./2019-20/08

Dated.22.08.2019

NOTICE INVITING QUOTATION

Name of work: Annual Rate Contract for Hiring of Vehicles at Indian Aviation Academy, New Delhi

Dear Sir,

Sealed Item rate quotations are invited by Assistant General Manager (Engg. /Store), on behalf of Executive Director, Indian Aviation Academy, New Delhi from the firm, which has experience in the field of transport etc. Eligible firms may participate in the quotation for the above work as per terms and condition mentioned in Annexure 'A' and Description of item/Schedule of quantity mentioned in Annexure-B.

Authorized signatories of firms/agencies are required to sign on all the papers with rubber stamp of the firm.

The application for issue of quotation form shall be received up to 1100 hrs. till 02.09.2019 and the quotation form shall be issued up to 1200 hrs. till 03.09.2019 from the office of Asstt.Gen.Manager(Engg./Store) or detailed information can be seen at website www.iaa.edu.in or www.aai.aero and quotation document can be downloaded from the website.

The self-attested copy of PAN Card, GST registration of agency along with **Annexure "A"** of quotation form will be kept in sealed **Envelope "A"** and Financial Bid must be sealed in **Envelope "B"** containing Commercial/Financial Bid as per format given **Annexure "B"** duly filled. Both envelopes will be kept in Sealed Master Envelop and each envelop may be marked as A, B and Master.

Your quotations should reach the office of **Assistant General Manager (Elect/Store)**, Indian Aviation Academy, Behind Indian Spinal Injuries Centre Hospital, Vasant Kunj, New Delhi-110070 latest by 1500 Hrs. on 03.09.2019. The quotations (Envelope A) shall be opened in the office of AGM(Engg.-Elect.) on the same day at 15:30 followed by opening of Envelope B of qualified agencies, fulfilling requirements of Envelope A.

Non-delivery of quotation by post/courier. IAA is not responsible for any delay. IAA reserves the right to accept or reject any or all applications or cancel the quotations without assigning any reason.

Dever
22/08/19

Asstt. Gen. Manager(Engg./Store)
For and behalf of Executive Director,
Indian Aviation Academy,
Behind ISIC Hospital, Vasant Kunj, New Delhi

INDIAN AVIATION ACADEMY

NIAMAR Society

Vasant Kunj, NEW DELHI-110070

Ref.No. IAA/Store/Misc./2019-20/08

Dated.22.08.2019

NOTICE INVITING QUOTATION

Name of work: Annual Rate Contract for Hiring of Vehicles at Indian Aviation Academy, New Delhi

Terms & Conditions

a) The terms and conditions for submission of quotation are as follows:

1.The quotations are required to be submitted only in the prescribed form which is enclosed herewith.

2.The firms and agencies are required to sign the form of quotation on all the pages.

3.The job will be done by successful firms/agencies shall be strictly as per terms and conditions by work indicated in the form of quotation.

4.The rates quotes for One Year. Further extension for another One year would depend on the services provided as decided by the Executive Director, Indian Aviation Academy.

5.The Bidder should also be able to provide the name and mobile number and WhatsApp number of a person, who can be contacted at any time, even beyond office hours and on holidays. This person should be capable to taking orders and arrange for supply of the vehicles, even at short notice.

6.The Bidder should have well established office in Delhi/ New Delhi.

7.That the successful bidder shall deposit in DD of Rs.4000/- (Rupees Four thousand only) as Security Deposit Charges. Security Deposit in the form of DD from a Nationalized/ Scheduled Bank. DD shall be in favour of Indian Aviation Academy at New Delhi. In the event of the Licensee committing any breach of the terms & conditions of the license agreement, the Authority may without prejudice to other rights and remedies be entitled to forfeit the Security Deposit or any part thereof. In such an event he shall pay in the same manner as stated above such additional sum immediately as he may be called upon by the Authority to pay, so that the Security Deposit shall at all times during the continuance of these presents, be for the same amount. On the expiration or earlier determination of the license the Authority shall return the Security Deposit or part thereof which has not been forfeited as aforesaid, to him, without interest. No interest is payable on SD.

8.Overwriting is not admissible.

b) Terms and conditions of the contract.

1. Vehicles shall be not more than 10-year-old and should have proper documents while in use.
2. The meter will start from Indian Aviation Academy or starting point as informed by IAA.
3. The staff of the Vehicles should be well dressed and polite.
4. The rates quoted shall be inclusive of GST.
5. Billing for job carried out shall be done after every trip and payment shall be made within 15 days from date of submission of duly certified bill by the agency.
6. IAA shall not give any C/D forms for concession in tax and hence actual taxes should be indicated and included.
7. The Price quoted shall be valid up to 90 (Ninety) days from the date of opening of Quotation.
8. The Toll taxes and Parking Charges will be paid on production of receipt along with bill.
9. The quotation with any modifications will be summarily rejected.
10. The number of quantity as provided in BOQ/Annexure "C" may vary as per actual requirement of IAA and even the quantity for items may be nil. The payment shall be made accordingly.
11. In case of unsatisfactory performance, the work shall be withdrawn forthwith by IAA.

Authorized Signatory of the Firm


23/08/19
AGM(Engg./Store)

INDIAN AVIATION ACADEMY
NIAMAR Society
Vasant Kunj, NEW DELHI-110070

DESCRIPTION OF ITEM/SCHEDULE OF QUANTITY

Name of work: Annual Rate Contract for Hiring of Vehicles at Indian Aviation Academy, New Delhi

S. N	Description	Hiring Charges (100 Kms X 8 hrs. per trip)	Extra beyond 100 Km (Rs. per Km)	Extra beyond 8 hrs. (Rs. per hrs.)	Night Charges
	For Outside Delhi				
1.	Hiring of AC Bus 45-seater				
2.	Hiring of AC Bus 35-seater				
3.	Hiring of AC Bus 20-seater				
	For Within and around Delhi	Hiring Charges (40Kms X 4 hrs. per trip)	Extra beyond 40 Km (Rs. per Km)	Extra beyond 4 hrs. (Rs. per hrs.)	
1.	Hiring of AC Bus 45-seater				
2.	Hiring of AC Bus 35-seater				
3.	Hiring of AC Bus 20-seater				

Note: - Outstation Toll Taxes and Parking Charges will be paid as per actual.

Authorized Signatory of the firm
(with Rubber Stamp)

Deep
22/08/19
Asstt. Gen.Mgr(Engg./Store).